

Designation: SBCC Regional Officer
Report to: Field Operations Manager
Directorate: Programs
Location: SONGWE
Start Date: October 2021

1. GENERAL INFORMATION

Tanzania Communication and Development Center (TCDC) is a non-government organization established in 2013 with the registration number 00NGO/00006483. TCDC's vision is creating empowered households and communities that are happy and healthy and our mission is to improve the health and wellbeing of households and communities by equipping them with the skills, tools and mindset needed to live happy and healthy lives.

TCDC implements community mobilization at scale and provides support in designing evidence-based SBCC campaigns and activities. TCDC's approach is effective by deploying "external interventions" such as media, as well as "community initiated" interventions like mid-media and community level actions through community based organizations (CBOs), village health workers and volunteers.

TCDC has been implementing community mobilization activities supporting numerous national health campaigns including HIV/AIDs (testing and counselling, care, treatment and optionB+), Malaria, Reproductive Maternal and Neonatal Child Adolescence Health (RMNCAH), Voluntary Medical Male Circumcision (VMMC), nutrition, Tuberculosis (TB) and Family Planning. The TCDC staffs are composed of mix experience in designing, implementing, managing and evaluating social behaviour change communication, public health, community mobilization and social marketing programs within and outside Tanzania.

2. PRIMARY OBJECTIVE:

Job Purpose

He/she is responsible for overseeing regional implementation of WASH SBCC activities in the Songwe region and contributes to an overall goal by Strengthening Social Behaviour Change Communication strategies and enhances strong collaboration with government and other stakeholders in the assigned region.

SBCC Officer will work with Local Government authorities; WASH stakeholders, Key community influencers, youth network and SWACH clubs, and Community Health Workers (CHWs) to implement SBCC strategies in line with project strategic plan and training materials that promote adoption of WASH positive behaviour.

3. ROLES AND RESPONSIBILITIES:

Planning:

- Initiate and assist the planning process with Local Government Authorities (LGAs), WASH Stakeholders & partners in Songwe Region
- Liaison with the regional/district government staff particularly Health Promotion coordinators, Community development officers, Education officers plan implementation of community mobilization activities in support of WASH objectives.
- Assist in the preparation of annual work plans, timelines, budgets and reports for TCDC
- Involve into regional as well as district planning session to share annual TCDC work plan to be incorporated into Regional Health Management team plan.
- Develop and administer regional work plan
- Overseeing implementation of program activities in the region
- Plan route plan for mid media activities in collaboration with regional and district health promotion officers.
- Participate in national, regional, district invited or organized events
- Assist in the preparation of CBO's work plans, timelines, budgets and reports

Organizing:

- Build capacity of the volunteers (CHWs & CLTS) through effective coaching and supportive supervision to enhance their project managerial skills.
- Coordinate NGOs/CBOs activities and ensuring the outputs are delivered on time and in accordance with their contract.
- Coordinate for RHMT/CHMT members to attend Radio discussion program.
- Maintain a data base of all partners, their contacts and location, interact regularly to present TCDC's strategic issues and clarification.
- Liaise with the district government staff particularly district health promotion officers to ensure mutual collaboration between Councils/districts.
- Advocate for community SBCC WASH activities buy in by regional and district leaders through regional and district health promotion officer.
- Acting as TCDC representative in the region meetings, and maintaining strong links with the community leaders, government, NGOs, CBO, and other stakeholders also to Advocate and influence government bodies, NGOs, CBO and partners on the organization activities at regional level and ensure there is good working relationships between government, private partners in reaching project goals.
- Perform any other work related duties as assigned by your immediate supervisor.

Monitoring & Evaluation:

- Support volunteers (CHWs & CLTS) by conducting support supervision visit on monthly basis to identify areas requiring support and as appropriate seek assistance when needed and Provide regular and timely feedback to high level management as needed on key challenges hindering implementation of the program and suggest solutions for improvement
- Coordinate and monitor all TCDC's SBCC campaigns/activities including mid media activities in the region
- Collect and compile quality and timely regional monthly operations reports and disseminate to all stakeholders in the region as well as provide solutions/plans that would lead to improved or continued performance of the program activities.
- Provide report for supportive supervision and on-going monitoring activities

- Share project success story or stages of behaviour change in the project
- Properly use all community event guide lines to monitor field activities
- Reviewing data received at regional office before submission to M & E unit for analysis and final consumption to donor and other stakeholders
- Present qualitative and quantitative results to regional and districts stakeholders.
- Utilize qualitative and quantitative research results from internal and external sources for better programming and implementation of campaign activities in the region.

4. REQUIREMENTS:

- Degree qualification in social science-related studies, international development or other related fields required.in; coordination and management of similar projects; Public health education and behavioral change communication; Proven experience in implementing behavioral change communication projects, focusing promoting positive adoption of WASH related behaviours. Proven experience in implementing at least two WASH projects that include a strong behavior change communication component.
- Strong project management experience and financial/budget analysis skills.
- Personnel management experience is required
- Three years (3) experience in management, program planning and multi-cultural and remote personnel management experience
- Ability to become a thought leader in the field
- Excellent interpersonal and oral and written communication skills a must
- Ability to develop well-written, cohesive analyses and reports
- Track record of building strong client and stakeholder relationships
- Ability to identify and understand issues and opportunities, compare data from different sources to draw conclusions, use effective approaches for developing appropriate solutions, take action that is consistent with available facts and probable consequences, communicate with and seek guidance from regional program management team
- Ability to generate innovative solutions in work situations
- Fluency in English and Kiswahili is required
- Willingness to be based in regions and to travel to remote rural locations.

HOW TO APPLY

1. Please send your application letter and CV to the below email address no later than Monday, October 18th, 2021.17:00hrs. Please clearly indicate the specific region you are applying for in the subject line of the email.
2. Email Address: tcdcjobs2018@gmail.com
3. Only candidates meeting the minimum requirements will be contacted.
4. TCDC is an Equal Opportunity, Affirmative Action Employer committed to workplace diversity. We are committed to providing equal employment opportunities for all qualified applicants and employees without regard to age, race, color, national origin, ancestry, creed, religion, gender, disability, marital status, sexual orientation, sexual preference, genetic information, political affiliation in any employment decisions.
5. Any attempt or communications to TCDC Management or staff through phone calls, sms, text, emails and other means will automatically be disqualified from this opportunity. All communications should be automatically be disqualified from this opportunity. Communications should be channeled to the provided official correspondence email above

Please note that:

- Any supporting documents are to be provided by applicants only upon request by the selection panel.

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